

:: TAMIL NADU POWER DISTRIBUTION CORPORATION LIMITED ::

Memo No. 059632/G.36/G.361/2026, dated.09.10.2026.

Sub : TNEB Ltd and its entities – TNPDC – Engaging additional Manpower for replacing the existing LT CT non smart meter with new LT CT smart meter - Order issued.

Ref : 1) Memo No.035712/G.36/G.361/2026-6, dated. 30.09.2026.

2) Director/ Distribution's Memo No.DD/EA/F.Smart meter/D.No.124/2026 dated 18.09.2026..

In the memo cited at ref.1, orders has been issued for engagement of manpower on and from 03.09.2026 for 6 months in order to ensure uninterrupted quality power supply to the consumers and to face the unexpected incidents triggered by the monsoon and summer 2026 in all Distribution Circles with certain conditions. Further, additional Manpower for replacing the existing LT CT non smart meter with new LT CT smart meter was requested vide ref.2 above.

2) In furtherance, based on the review meetings conducted, to overcome the difficulties in providing Manpower by the contractors and to carry out works efficiently, the CMD has accorded approval on 06.10.2026 to provide 8 Nos. of additional Manpower (Wireman Grade II / Electrician Grade II) for each of the 45 Electricity Distribution Circles of TNPDC for a period of 60 days, for carrying out the replacement of existing LT CT non smart meters with new LT CT smart meters and allied works.

3) The additional Manpower shall be utilized for carrying out and expediting the replacement of non smart meters with smart meters in the existing Low Tension Current Transformer installations where non-smart meters are presently installed; managing the testing and devolution of released meters received from field section offices; handling the testing of new meters supplied under Purchase Orders (P.O.); assisting the Special Maintenance staff in repairing failed Distribution Transformers received from the field; overseeing the overhauling of Distribution Transformers in the Special Maintenance Repair Shed; and assisting the Special Maintenance Outdoor Section works, particularly the periodical and breakdown maintenance of sub-station equipment, so as to ensure timely and quality power supply to the consumers.

4) The conditions stipulated:-

- i) The circle SE's or the EE's concerned shall float section wise or sub-division wise limited tender for catering to the requirements without exceeding the number specified in the order.
- ii) The basic rate of wages per day is Rs.965/- for a Manpower to be outsourced through contractors.
- iii) The period of engagement is for 60 days on and from the approval of the CMD dated 06.10.2026.

- 2 -
- iv) The provisions of providing EPF Employer contribution of 13% (limited to Rs.25,000/- as per EPF order dated 17.09.2026), 1% provision for providing safety gear(PPE),10% overhead including profit portion and 18% GST on all the above may be provided to the contractors to supply quality Manpower by enhancing the basic rate of Rs.965/- to Rs.1406/- per day (including GST) for carrying out the replacement of existing LT CT non smart meters with new LT CT smart meters and allied works on need to all the distribution circles of TNPDCCL other than Chennai and Kancheepuram regions only.
 - v) The provisions of providing EPF Employer contribution of 13% (limited to Rs.25,000/- as per EPF order dated 17.09.2026), 1% provision for providing safety gear (PPE), 10% overhead including profit portion, 10% for additional skilled labour in Chennai and Kancheepuram and 18% GST on all the above may be provided to the contractors to supply quality Manpower by enhancing the basic rate of Rs.965/- to Rs.1531/- per day (including GST) for carrying out the replacement of existing LT CT non smart meters with new LT CT smart meters and allied works on need to all the distribution circles of Chennai and Kancheepuram regions only.
 - vi) The contractors should take insurance policy as per the Workmen Compensation Act and to provide one time subscription of Rs. 20/- for PMSBY Scheme in the above enhanced rate.
 - vii) The manpower shall be engaged through the contractor having the Labour License. In respect of Labour license under contract Labour Regulation & Abolition Act, the contractor should submit the labour license copy pertaining to the circle or the labour license applied copy (Form-II) pertaining to the circle or in case, if the contract particulars has been included in CLRA Registration Certificate amendment application and if the same is pending with the Joint Director (Authority), the letter from the circle Nodal Officer confirming the same should be submitted by the contractor for executing the works.
 - viii) Engagement of manpower directly by the officials of TNPDCCL is strictly prohibited.
 - ix) The contractor should have been registered under EPF, ESI and GST. Necessary documentary evidence should be submitted.
 - x) The contractor and bill claiming officials should ensure that wages are paid digitally, (i.e.,) directly to the bank accounts of the manpower (outsourced) engaged by the contractor.
 - xi) The manpower having the EPF UAN No. & ESI IP No. should only be engaged by the contractors for executing the works. The labour should not be engaged continuously without weekly off.
 - xii) The section officer (AE's) shall maintain the registers at the section office for the engagement and utilization of only the actual number of manpower engaged. The attendance and the other statutory documents should be maintained by the respective contractors.

- xiii) In order to ensure the engagement of manpower by the contractor, the daily progress report has to be maintained in the section office and the weekly progress report should be reported to the Head quarters by the concerned Superintending Engineer of Distribution Circles.
- xiv) The General conditions (statutory compliances) issued vide Memo No.018289/244/G.40/G.401/2021, dated 22.04.2021 (excluding 4.0) should be incorporated in the tender specification/agreement/acceptance order.
- xv) The conditions No.9 to 12 specified in Memo No. CE/PLG&RC/EA/F.MANPOWER/ 2025, dated 17.11.2025 shall be followed.
- xvi) The approved budget provision is essentially required to incur proposed expenditure under revenue head. Hence, it may be ensured that necessary provision is given for the above expenditure in RE.
- xvii) The tender powers delegated by the Board of TNPDCCL vide (Per.) FB TNPDCCL proceeding No.14 (Accounts Branch) dated 20.11.2025, for Manpower contracts has been relaxed vide Per.MD TNPDCCL Proceedings No.103 dated 10.09.2026 and it may be adopted for this contract.
- xviii) The manpower supplying contractor who is to be awarded the work should remit a Security Deposit (SD) of Rs.5,000/- (Rupees Five Thousand only), which shall be liable for adjustment/recovery towards any damages caused by the manpower deployed by the contractor, or towards any dues, penalties, losses or other recoveries attributable to the contractor/manpower during the period of contract. Moreover, for the additional damages that might be caused by the manpower deployed, a clause may be included in the agreement that the contractor is liable to pay the damages and if not, will be deducted in the bills.
- xix) Retention Amount need not be recovered from the manpower supplying contractor.

5) All Chief Engineers, Superintending Engineers, Executive Engineers, Assistant Executive Engineers and Assistant Engineers in the field shall ensure strict adherence to the above instructions and shall maintain comprehensive records relating to the engagement and utilization of the additional man power for the purpose of billing and in order to regulate and close the expenditure.

6) All the field officers are hereby strictly instructed to adhere scrupulously to the accounting and billing procedures as prescribed already and also to send the monthly progress report for the period of engagement on and from 12.10.2026 to Director/Distribution with a copy to Labour Welfare Officer/TNPDCCL (lwotnpdcl@tnebnet.org) and any deviation or non-compliance/lack of records as per the instructions will be viewed seriously and dealt with strictly in accordance with the rules in force.

7) This memo shall be complied scrupulously without any deviation.

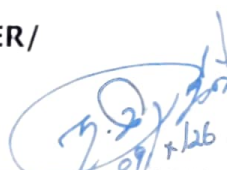
(BY ORDER OF THE CHAIRMAN CUM MANAGING DIRECTOR)

**L.LEENA
DIRECTOR DISTRIBUTION/TNPDCL**

To

- 1) All The Regional Chief Engineers / Superintending Engineers/EDC's.
- 2) Copy to the PS to CMD/ TNPDCL/Chennai-02.
- 3) Copy to the PS to JMD/TNPDCL/Chennai-02.
- 4) Copy Submitted to to the Director (Distribution)/TNPDCL/Chennai-02.
- 5) Copy Submitted to to the Director (Finance)/TNPDCL/Chennai-02.
- 6) Copy to the Chief Financial Controller/General/TNPDCL/Chennai-02.

/FORWARDED BY ORDER/


LABOUR WELFARE OFFICER/TNPDCL

2/2