

TAMIL NADU POWER DISTRIBUTION CORPORATION LIMITED

SECRETARIAT BRANCH

N.P.K.R.R. MAALIGAI,
144, ANNA SALAI
CHENNAI-2.

Memorandum.No.1597/A17/A172/2026 - 3, dated 16.10.2026.

Sub: TNPDCI - Tamil Nadu Electricity Board Employees' Conduct Regulations - Simplification of procedures for obtaining NOC for undertaking any foreign trips by the officials - Amendment to regulation 27-B of TNEB Employees' Conduct Regulations - Orders issued - Dispensing with the procedure of obtaining vigilance clearance - Instructions - Issued.

Ref: 1. G.O.Ms.No.109 P&AR (A) Department dated 31.07.2006.
2. (Per) B.P. (FB) No.32 (SB), dated 28.08.2007.
3. G.O.Ms.No.3, HRM (A) Department, dated 07.01.2026.
4. (Per) FB TNPDCI Proceedings No.21 (SB), dated 13.08.2026.

In the Government Order third cited, the Government had issued orders amending rule 24 of the Tamil Nadu Government Servants' Conduct Rules, simplifying the process of granting permission to the officials who intend to visit abroad. Based on the said amendments, orders have been issued amending regulation 27 of TNEB Employees' Conduct Regulations - vide Proceedings fourth cited. As per the said amended regulation, the procedure of issuance of No Objection Certificate to the officials who intend to visit abroad, has been dispensed with and the Authorities who are empowered to sanction Earned Leave shall sanction the leave applied for the officials for the above purpose, if they are satisfied with certain conditions stipulated therein. Further, the procedure of obtaining Vigilance Clearance has also been dispensed with.

2. It has been brought to the notice that even after implementation of the aforementioned procedure, certain Leave Sanctioning Authorities have been seeking clearance from the Vigilance Cell for granting permission to the officials to visit foreign countries. In order to avoid such practice, it has been decided to issue certain instructions to the Leave Sanctioning Authorities.

3. Prior to this, based on the orders issued by the Government in Government Order first cited, orders were issued in the Proceedings second cited with regard to issuance of "No Objection Certificate" to the officials who undertake foreign trip that the competent authority shall ensure certain conditions among others, 'no vigilance case is pending or contemplated against the individual'. As per the present regulation 27-B of the TNEB Employees' Conduct Regulations, the procedure of issuance of No Objection Certificate to the officials who intend to visit abroad, has been dispensed with and the Authorities who are empowered to sanction Earned Leave shall sanction the leave.

applied for to the officials for the above purpose, subject to satisfaction of certain conditions as stipulated in regulation 27-B(2) of the said Regulations. The individual who proposes to visit abroad, shall declare himself/herself that "No corruption charges or Vigilance enquiry is pending against him/her" in Form-II under Schedule I viz."Application for Permission/Undertaking to undertake Foreign Trip".

4. Accordingly, all the Leave Sanctioning Authorities are hereby instructed to avoid seeking clearance from the Vigilance Cell for sanctioning of leave to the officials who intend to undertake foreign trips for personal visit.

5. The existing procedure for granting permission to the officials/employees to leave India for taking up employment abroad as prescribed in Annexure-II to (Per) B.P. (FB) No.27 (SB), dated 20.05.1995 and Memo. (Per) No.50181/A18/A182/2013-1 (SB), dated 26.10.2013 remains unaltered (Copies enclosed).

6. The receipt of this Memo. shall be acknowledged.

RAJESH LAKHONI
CHAIRMAN AND MANAGING DIRECTOR

To

All Chief Engineers (w.e.).
All Chief Financial Controllers (w.e.).
The Chief Internal Audit Officer/Audit Branch (w.e.).
All Superintending Engineers (w.e.).
All Deputy Secretaries/Seretariat Branch/Chennai-2 (w.e.).
All Senior Personnel Officers/Administrative Branch/Chennai-2 (w.e.).

Copy to:

The Chairman-cum-Managing Director's Table (w.e.).
The Director General of Police/Vigilance (w.e.).
The Managing Director/TNGECL and TNPGL (w.e.).
The Joint Managing Director (Finance)/TNPDL & TANTRANSCO (w.e.).
The Joint Managing Director/(Distribution)/TNPDL (w.e.).
The Managing Director/TANTRANSCO (w.e.).
All Directors/TNPDL, TNPGL, TNGECL & TANTRANSCO (w.e.).
The Secretary/TNPDL/Chennai-2 (w.e.).
The Legal Adviser/TNPDL/Chennai-2 (w.e.).
The Industrial Relations Adviser(w.e.).
The Company Secretary/TNPDL & TANTRANSCO (w.e.).
All Under Secretaries/Seretariat Branch (w.e.).
The Under Secretary/TNGECL and TNPGL (w.e.).
All Sections in Seretariat Branch (w.e.).
The Vigilance Cell (w.e.).

The Tamil Nadu Electricity Workers' Federation (w.e.).
The Tamil Nadu Electricity Board Accounts and Executive Staffs' Union (w.e.).
The Tamil Nadu Electricity Board Workers' Progressive Union (w.e.).
The Central Organization of Tamil Nadu Electricity Employees' (COTEE) (w.e.).
The Minsara Pirivu Anna Thozhir Sangam (w.e.).
The Tamil Nadu Minvariya Janatha Thozhilalar Sangam (w.e.).
The Tamil Nadu National Electricity workers' Federation (Xavier Group) (w.e.).
The Tamil Nadu National Electricity Workers' Federation (Swarnaraj Group) (w.e.).
The Tamil Nadu Electricity Board Engineers' Sangam (w.e.).
The Tamil Nadu Electricity Employees' Congress (NLO) (w.e.).
The Tamil Nadu Electricity Board Thozhilalar Poriyalar Aykkia Sangam (w.e.).
The Tamil Nadu Electricity Board Engineers' Association (w.e.).
The Tamil Nadu Electricity Board Finance & Accounts Officers' Association (w.e.).
The Bharathiya Electricity Employees' Federation (w.e.).
The Tamil Nadu Electricity Board Card Billing staffs' Union (w.e.).
The Tamil Nadu Electricity Board Dr.Ambedkar Employees' Union (w.e.).
The Tamil Nadu Electricity Board Engineers' Union (w.e.).
The Tamil Nadu Electricity Board Employees' Federation (w.e.).
The Tamil Nadu Minsara Variya Paattali Thozhir Sangam (w.e.).
Bharathiya Electricity Engineers' Association (w.e.).
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SECTION OFFICER

17.10.2016

Tamil Nadu Electricity Board—Foreign tour/employment—Issue of No objection Certificate — Terms and conditions — Orders — Issued.

(Permanent) B. P. (FB) No. 27

(Secretariat Branch)

Dated the 20th May 1995.

Read :

Government Lr. No. 2208 (BPE)/94-1 Finance (BPE) Department dt. 25-10-94.

Proceedings :

In pursuance of the orders issued in Government letter cited, the Tamil Nadu Electricity Board hereby directs that issue of 'No Objection Certificate' to employees of the Board to apply for/renew passport in connection with visit to foreign countries shall be subject to the terms and conditions prescribed in the Annexure—I to these proceedings and for taking up employment abroad subject to terms and conditions in the Annexure—II to these proceedings.

(By Order of the Board)

M. Subramanian,
Secretary.

Encl.:

ANNEXURE—I

Conditions for the issue of N. O. C. to apply/Renewal of Passport in connection with visit to foreign countries.

1. The individual should not take up any appointment or undergo any other training or study programme during his stay abroad without prior approval of the competent authority.
2. The individual should not seek or canvass any business.
3. The Board will not be made liable for any expenditure including his travel expenses etc., in connection with his trip, if it is purely a private visit. In other cases, necessary expenditure as permissible under the rules of the Board or as per specific orders of the Board will be allowed.
4. The individual should not tender resignation of the post held under Board and his resignation of the appointment under Board while abroad will not be accepted on any account.
5. The individual should execute the bond prescribed for the purpose along with the leave application before he leaves to travel out of India.
6. The individual should apply for the leave to which he is entitled and get it sanctioned for the entire period of absence in connection with his trip abroad which shall not exceed six months.
7. The individual shall not use the passport obtained on the basis of No Objection Certificate for any subsequent trip without prior permission; and
8. The No Objection Certificate will be valid for a period of six months from the date of issue and is issued only in connection with the tour of the individual mentioned above.

(True Copy)

ANNEXURE—II

Conditions for Processing and issue of N.O.C. for taking up Employment abroad.

1. The period of employment abroad shall normally be five years. However, it shall be restricted to the actual period of contract.
2. The Board, will not be liable for any expenditure including travel expenditure etc., in connection with his trip abroad.
3. He should not tender resignation of the post held by him under the Board while abroad and his resignation will not be accepted on any account.
4. The individual should not undergo any training or study programme during his stay abroad without the prior approval of the Board.
5. He should not canvass or seek any business while abroad other than the one specified in the order.
6. He should not use this No Objection Certificate for any subsequent trip abroad without the prior permission of the Board.

7. The period of absence during employment abroad will be treated as extraordinary leave without pay and allowances but such period of absence will not be construed as a break in service. It will not be counted for service benefits such as increment, pay, leave etc., However, if contribution towards pension is paid by the foreign employer or employee such period will count for pension provided a pension scheme is available in the parent organisation.
8. On return from abroad, the official shall not claim any preference over other in his parent department for promotion or higher pay by virtue of the experience gained in foreign employment nor shall claim exemption from working experience or other qualifications required under the rule;
9. The individual should pay the pension contribution to the Board if the foreign employer does not pay the same.
10. The individual on securing employment abroad should intimate to Board the date of joining under the foreign employer and his foreign postal address;
11. That no prosecution is pending or contemplated in a court of Law against the individual;
12. That there is nothing adverse against him in the records of the Special Branch CID (Security) Madras.
13. That he does not belong to scarce category whose services are considered essential by the Board.
14. That no Board dues are pending recovery from him;
15. He should not have any subsisting contractual obligation to serve the Board for specified period.
16. No enquiry or investigation is pending or is contemplated in the Directorate of Vigilance and Anti Corruption/Vigilance Cell against the employee.
17. No disciplinary case is pending or contemplated against the employee.
18. The employee is eligible for sanction of Extraordinary Leave without Allowances for the period applied for.
19. The Board to ensure that the individual has disclosed his assets in the property return submitted to the Board.
(conditions 11 to 14 above have to be satisfied by the competent authority before issue of No Objection Certificate).

(True Copy)

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Memo. No. 29495/C1/95-1, (Secretariat Branch) Dated the 20th May 1995.

Sub. ESTABLISHMENT—Tamil Nadu Electricity Board—Revision of scales of pay, rates of Dearness Allowance, House Rent Allowance, City Compensatory Allowance and other special pays and allowances from 1—12—92—Orders—Amendment—Issued.

Ref: (Permanent) B. P. (FB) No. 5 (Secretariat Branch) dated 25—1—94.

The following amendment is issued to regulation 4 (1) (b) of the Tamil Nadu Electricity Board Revised Scales of Pay (Workmen) Regulations, 1994 contained in (Permanent) B. P. (FB) No. 5 (Secretariat Branch) dt. 25—1—1994 :—

AMENDMENT

In the said regulation, before the proviso, the following shall be added :—

Explanation :

“Completed 15 years of service” includes emergency/temporary workcharged and contingency service in a time scale of pay, any period spent on deputation or foreign service, during which the employee concerned would otherwise have officiated or continued to officiate in such scale of pay, and also the period of leave which counts for increment in the existing scale of pay under any rule or order but excluding the service rendered as TCL/NMR, part-time contingency or on contract basis and extra-ordinary leave without allowances.

(By Order of the Chairman)

M. Subramanian,
Secretary.

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED

SECRETARIAT BRANCH,
144, Anna Salai, Chennai-2.

Memorandum (Per) No.50181/A18/A182/2013-1, Dated the 26th October, 2013.

Sub: Establishment - TANGEDCO – Obtaining clearance from the Directorate of Vigilance and Anti-Corruption – Instructions - Issued.

Ref: 1.From the Director/Vigilance and Anti-Corruption/Chennai, N.Dis.No.17128/VAC-24/2013, dated 14.06.2013.
2.From the Director/Vigilance and Anti-Corruption/Chennai, N.Dis.No.19687/VAC-24/2013, dated 14.06.2013.
3.From "A-2" Section/Secretariat Branch, U.O.Note No.44891/A2/A21/2013-2, dated 05.07.2013.

The clearance from the Directorate of Vigilance and Anti-Corruption is being obtained in respect of visit of officials to foreign countries and Voluntary Retirement of officials. The Director/Vigilance & Anti-Corruption, in the Proceedings first and second cited, reiterated the instructions issued in Government's letter No.73913/Per.N/93-2, P&AR (Per.N) Department, dated 01.06.1994. The same has been considered.

2. Accordingly, it is hereby ordered that the Directorate of Vigilance and Anti-Corruption, be addressed for its clearance only in the following cases:-

- (i) Employees seeking permission to go on Voluntary Retirement;
- (ii) Employees seeking employment abroad; and
- (iii) Award of medals to the employees such as Independence Day, Republic Day and Tamil Nadu Chief Minister's Medal for Police Personnel.

3. All the Competent Authorities are directed to follow the above instructions scrupulously.

4. The receipt of this Memorandum may be acknowledged in the slip enclosed.

(BY ORDER OF THE CHAIRMAN-CUM-MANAGING DIRECTOR)

S.CHINNARAJALU,
SECRETARY.

To

The Chief Engineer/Personnel/Adm.Branch.
All other Chief Engineers.
All Chief Financial Controllers.
The Chief Internal Audit Officer/Audit Branch.
All Superintending Engineers.
All Deputy Secretaries/Secretariat Branch.

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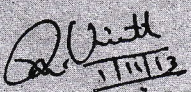
The Secretary/TANGEDCO /Chennai-2.

Contd

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The Legal Adviser/TANGEDCO /Chennai-2.
The Deputy Chief Engineer/Administrative Branch/Chennai-2.
All Senior Personnel Officers/Administrative Branch/Chennai-2.
All Unit Assistant Personnel Officers/Headquarters (5 copies).
The APO/Tamil Development – for publication in the Bulletin (2 copies).
Vigilance Cell (5 copies).
"A-2" Section/Secretariat Branch/Chennai (2 copies).
"A-8" & "A-11" Sections/Secretariat Branch/Chennai.
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