

**FORM OF APPLICATION FOR BOARD EMPLOYEE FOR AN ADVANCE FOR
PURCHASE OF A MOTOR CAR / MOTOR CYCLE / SCOOTER / MOPED**

- 01** Name of the applicant :
- 02** Designation :
- 03** Name of Office in which the applicant is employed :
- 04** Residential address of the applicant :
- 05 a** Basic pay :
- b** Scale of pay / Pay Band :
- 06** Gross salary per mensem (indicate every item separately) :
- 07** Carry home salary (Net) :
- 08** Date of joining Board Service :
- 09** Details as to the post in which the applicant is an approved probationer (or) the post in which he is confirmed :
- 10** Date of Birth :
- 11** Date of retirement :
- 12** Amount of advance applied for :
- 13** Type of vehicle for which advance is applied for :
- 14** State whether the vehicle to be purchased is new or old :
- 15** Name of the firm or party from whom the vehicle is proposed to be purchased with full address :
- 16** In the case of new vehicle, state whether proforma invoice of the firm for the vehicle is enclosed :
- 17** Price of the vehicle to be purchased :
- 18** Whether the seller of the old vehicle is related to the applicant? :

19 If the applicant was already in possession of a vehicle, furnish the following details :

20 If the applicant was already in possession of a vehicle, furnish the following details :

a Name of the vehicle he was in possession of :

b The period (denoting the dates from _____ to _____) during which he was in possession of the vehicles :

c Whether the vehicle was purchased with the advance obtained from the Board? :

d Sale price of the vehicle :

e Whether the old vehicle was purchased with the advance obtained from the Board? :

21 Whether at present the applicant is in possession of any vehicle? If so, furnish the following details :

a Name of the vehicle :

b The date from which he is in possession of the vehicle? :

c Whether the vehicle was purchased with the advance obtained from the Board? :

d The proposed sale price of the vehicle :

- 22** Whether the applicant has given :
away as gift or sold; the vehicle
purchased out of Board advance or
out of his personal funds as the
same may be
- a** If so, the date on which it was :
given away as gift or was sold
and the sale price may be
furnished
- 23** Whether the applicant has applied :
for the first time for vehicle
advance?
- 24** If not, the number of times the :
applicant has received vehicle
advance previously the number and
the date of the sanction orders as
well as the amount of advances
sanctioned
- 25** If the applicant was sanctioned with :
vehicle advance previously whether
such sanction order has been
cancelled consequent to his non-
availing of the advance? If so the
details thereof
- 26** If the applicant was sanctioned with :
vehicle advance and availed the
same
- 27** If the price of the vehicle is in :
excess of the amount of advance
applied for the proposed source
from which he wants to meet out
the difference
- 28** Whether the applicant has now :
applied for advance for the purchase
of Motor Cycle / Moped having
already availed Cycle advance from
Board? If so, state the number and
date of sanction order for the cycle
advance

- a** Certificate that the particulars :
given above are complete and
true.
 - b** Certified that I have not :
purchased for _____
vehicle for which I have applied
for advance till date, that I shall
complete the payment for and
take possession of the _____
vehicle before the expiry of one
month from the date of drawal
of the advance and I shall insure
it within one month from the
date of taking delivery of it.
- 29 a** Whether the applicant is on :
leave.
- b** If so, the nature of leave. :
 - c** The date from which the :
applicant is on leave.
 - d** Date of expiry of leave. :
- 30** Whether the applicant is likely to :
proceed on leave.
- a** If so, the nature of leave. :
 - b** The date from which the :
applicant is non leave.
 - c** Date of expiry of leave. :

STATION :
DATE :

SIGNATUER OF APPLICANT