

**FORM OF APPLICATION BY A TAMIL NADU ELECTRICITY BOARD**  
**EMPLOYEE FOR AN ADVANCE FOR PURCHASE OF A PERSONAL COMPUTER**

- 1** Name of the applicant :
- 2** Designation :
- 3** Name of the Office in which the applicant is employed :
- 4** Residential address of the applicant :
- 5** **a** Scale of pay :
- b** Basic pay :
- 6** Gross salary per mensem (indicate every item separately) :
- 7** Carry home salary (net) :
- 8** Date of birth :
- 9** Date of entry into Board's Service :
- 10** Whether the Officer is on leave or is about to proceed on leave :
  - a** The date of commencement of leave :
  - b** The date of expiry of leave :
- 11** Are any negotiations or preliminary enquiries being made so that delivery may be taken of the Personal Computer within one month from the date of drawal of the advance :
- 12** Date of retirement :
- 13** Amount of advance applied for Personal Computer :
- 14** Number of installments in which the advance is desired to be repaid :
- 15** Type of Personal Computer for which advance is applied for :
- 16** Name of the firm or party from :

whom the personal computer is proposed to be purchased with full address

- 17** Price of the Personal Computer :  
to be purchased
- 18** Whether Proforma / Invoice of :  
the firm for the personal  
computer is enclosed
- 19** Whether the applicant has :  
drawn an advance for the  
purchase of Motor Car and if so  
to furnish the following  
particulars
- a** Date of drawal of Motor Car :  
Advance
- b** Whether the Motor car :  
Advance together with  
interest have been repaid  
fully to the Board
- c** Whether a period of 4 years :  
has elapsed from the date of  
drawal of Motor Car Advance

DECLARATION

Certified that I am not in possession of a personal computer and I have not drawn the personal computer advance which I have applied for till date, that I shall complete the payment for and take possession of the personal computer before the expiry of one month from the date of drawal of the advance and that I will not use the personal computer for business purpose or for private hire.

STATION :  
DATE :

SIGNATURE OF THE APPLICANT