

**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION**  
**( A B S T R A C T )**

Establishment – TANGEDCO – Non-workload posts – Review of staff pattern in the Office of Chief Engineer/Personnel/Administrative Branch – Abolition of certain utilized/unutilized posts – Consequential Arrangements – Orders – Issued.

**(SECRETARIAT BRANCH)**

(Per.) CMD TANGEDCO Proceedings No.14

Dated 20<sup>th</sup> January 2021.

Thai-7.

Thiruvalluvar Aandu 2052.

Read :-

- i) Administrative Branch Memo. (Per) No.026173/74/G37/G371/2019-2, dated 06.09.2019.
- ii) (Per) CMD TANGEDCO Proceedings No.78 (SB), dated 05.05.2020.
- iii) (Per) CMD TANGEDCO Proceedings No.138 (SB), dated 03.09.2020.
- iv) Committee report.

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**PROCEEDINGS:-**

In the proceedings second read above, orders were issued constituting a committee to review the staff pattern in non-workload posts in Administrative Branch. The committee has submitted the report, after reviewing the staff pattern of non-workload posts in Administrative Branch.

2. In the proceedings third read above, orders were issued that the officials/staff working in the Secretariat Branch, Administrative Branch and region/circle offices shall be interchanged to gain experience and to improve the work nature and for better service to the staff.

3. Based on the Committee report, the Chairman-cum-Managing Director/TANGEDCO has ordered that the following posts found to be surplus are abolished with immediate effect :-

Sl. No.	Name of the post	No. of posts surplus
1.	Senior Personnel Officer/Administration	1
2.	Assistant	21
3.	Assistant-cum-Steno	1
4.	Typist	19
5.	Steno-Typist	1
6.	Senior Refractionist	1
7.	Radiographer	1
8.	Lab Technician	2
9.	Record Clerk	2
10.	Sanitary Worker	1
11.	Dark Room Assistant	1
	Total	51 Nos.

The seat wise details of the Assistant posts abolished are mentioned in Annexure-I.

4. It is also ordered that any 5 Nos. posts of Assistant Personnel Officer and 5 Nos. posts of Superintendent shall be accommodated in field offices and 30 posts of Assistant as mentioned in Annexure-II are downgraded as Junior Assistant in Administrative Branch.

5. Consequent to the abolition of Senior Personnel Officer/ Administration, the subject hitherto dealt by them shall be re-allocated among the following Officers in Administrative Branch as detailed below :-

Sl. No.	Assistant Personnel Officer	Re-allocated to
1.	Assistant Personnel Officer/Accounts Staff	Deputy Chief Engineer
2.	Assistant Personnel Officer/ Establishment (Non-Technical)	Senior Personnel Officer/Inspection
3.	Assistant Personnel Officer/ Administrative Staff	Senior Personnel Officer/Labour
4.	Assistant Personnel Officer/Stores	Senior Personnel Officer/Recruitment

6. The 5 Nos. posts of Assistant Personnel Officer and 5 Nos. posts of Superintendent mentioned in para-4 above shall be identified and re-allocation of subjects shall be ordered by the Chief Engineer/Personnel/ Administrative Branch.

7. The receipt of this proceedings shall be acknowledged.

**(BY ORDER OF THE CHAIRMAN-CUM-MANAGING DIRECTOR)**

**M.BHAVANI  
SECRETARY**

To

The Secretary/TANGEDCO.

The Chief Engineer/Personnel/Administrative Branch.

The Deputy Chief Engineer/Administrative Branch.

All Senior Personnel Officers/Administrative Branch.

Copy to:-

The Chairman-cum-Managing Director.

The Joint Managing Director/TANGEDCO & TANTRANSCO.

The Joint Managing Director (Finance)/TANGEDCO & TANTRANSCO.

The Director General of Police/Vigilance/TANGEDCO.

The Managing Director /TANTRANSCO.

The Director (Operation)/TANTRANSCO.

The Director (Distribution)/TANGEDCO.

The Director (Generation)/TANGEDCO.

The Director (Projects)/TANGEDCO.

The Director (Transmission Projects)/TANTRANSCO.

The Director (Finance)/TANTRANSCO.

The Director (Finance)/TANGEDCO.

The Legal Adviser and Industrial Relations Adviser/TANGEDCO.  
The Chief Financial Controller/General and Revenue/TANGEDCO.  
The Chief Financial Controller/TANTRANSCO.  
The Chief Internal Audit Officer/Audit Branch/TANGEDCO.  
The Deputy Secretary/Personnel, Administration, Vigilance and  
Miscellaneous/Secretariat Branch.  
The Deputy Secretary/TANTRANSCO.  
The Resident Audit Officer.  
The Superintending Engineer/Information Technology-I/Chennai.  
The Personnel Officer/Staff Sanction/Administrative Branch.  
The Executive Assistant to Chairman-cum-Managing Director's Office.  
The Executive Assistant to Joint Managing Director's Office.  
Statistical Cell/Administrative Branch/Chennai.  
A22 & A23 Sections/Secretariat Branch.  
The Assistant Personnel Officer/Tamil Development for publication  
in TANGEDCO, TANTRANSCO and TNEB Ltd Bulletin (2 copies).  
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## **ANNEXURE-I**

### **The abolition of surplus posts in the category of Assistants in Administrative Branch**

Sl. No.	Section	Name of the seat
1	G 5	G 52
2	G 14	G 141
3	G 7	G 72
4	G 36	G 362
5	G 37	G 372
6	G 27	G 272
7	G 28	G 282
8	G 48	G 482
9	G 41	G 412
10	G 62	G 622
11	G 61	G 612
12	G 44	G 441
13	G 43	G 431
14	G 58	G 582
15	G 60	G 601
16	G 19	G 192
17	G 8	G 81
18	G 10	G 102
19	G 20	G 201
20	G 34	G 341
21	G 35	G 352

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## **ANNEXURE-II**

The 30 posts of Assistants downgraded as  
Junior Assistants in Administrative Branch

Sl. No.	Section	Name of the seat
1	G 3	G 31
2	G 4	G 42
3	G 6	G 62
4	G 11	G 111
5	G 12	G 122
6	G 13	G 131
7	G 15	G 151
8	G 16	G 162
9	G 18	G 181
10	G 9	G 92
11	G 17	G 171
12	G 49	G 492
13	G 50	G 501
14	G 51	G 511
15	G 56	G 562
16	G 64	G 641
17	G 25	G 251
18	G 45	G 452
19	G 54	G 541
20	G 42	G 422
21	G 29	G 291
22	G 30	G 302
23	G 31	G 312
24	G 32	G 321
25	G 52	G 521
26	G 59	G 592
27	G 23	G 231
28	G 24	G 242
29	G 38	G 381
30	G 39	G 392

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