

**INCOME TAX SPECIAL/MOST IMMEDIATE**

**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED  
(ACCOUNTS BRANCH)**

From  
N.Mahendiran, B.Com., ACA.,  
Chief Financial Controller/General,  
144, Anna Salai,  
Chennai – 600 002.

To  
All Superintending Engineers  
Distribution Circles

**Circular No.CFC/GL/FC/TAX/AAO/TAX/F.Circular/FLM.D.285/D.1/2022,  
dt.07.04.2022.**

Sir,

Sub: Income Tax – Payment of Income Tax TDS / TCS through e-payment using TAN of Central Office and reporting TDS/TCS – Discontinuance of TAN of Division Offices for remittance and reporting TDS/TCS from F.Y.2022-23 – Guidelines issued–Reg.

- Ref: 1) Central Board of Direct Taxes's Notification No.34/2008, dt.13.03.2008.  
2) Circular Lr.No.CFC/GL/FC/ACCTS/AO/IT/F.e-Payment/D.407/2008, dt.24.03.2008.  
3) Circular Lr.No. CFC/GL/FC/ACCTS/AO/IT/F.e-Payment/D.2/2008, dt.23.04.2008.  
4) Circular Lr.No.CFC/GL/FC/ACCTS/DFC/BS/AO/IT/F.e-Payment/ D.50/2015, dt.26.06.2015.  
5) Lr.No.CFC/GL/FC/ACCTS/DFC/AO/TAX/F.TDS Default/D142/2019, dt.18.03.2019

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At present all Division offices are having separate TAN for reporting of TDS on salary, TDS on the interest paid on Additional Current consumption deposit (ACCD). As a result more than 280 TAN Nos are operated by TANGEDCO. Similarly few Regional Offices like Villupuram, Vellore have separate TAN Nos. In view of operating of multiple TAN Nos in EDCs, it is noticed that there is no proper control and monitoring of the TDS defaults by the EDCs/Revenue branches/Division offices etc. It is therefore proposed to discontinue using of TAN Nos of Division offices/Regional offices/Revenue

branches but to include all TDS and TCS transactions with respect to Division offices/Revenue branches/Regional offices in the respective Circles' TAN Nos. from Financial Year 2022-23 onwards viz., April 2022 onwards.

Accordingly the following revised instructions are given:

1) Salary for the Division offices of TANGEDCO for the month of March 2022 to be paid in April 2022 will be reported in the TDS return (Form 24Q) for the Quarter I of Financial year 2022-23. The TDS deducted from such salary relating to the Financial Year 2022-23 shall be remitted and reported in TDS return of Quarter I of FY 2022-23 in the TAN No of EDC.

In case if TDS is deducted for the Financial Year 2021-22, from the March 2022 pay, the same will be remitted using Division Office TAN by Central office and reported in the TDS return of Quarter IV of FY 2021-22 by Division Office in the regular manner.

2) Strict instructions must be issued by the Superintending Engineers to all the Executive Engineers of TANGEDCO to prepare Hand Receipt for the actual amount of TDS on Salary and other than Salary viz., TDS on interest on Security Deposit and Meter caution deposit, TCS on LT services separately with e-payment challan (ITNS 281) duly mentioning the TAN No of EDC/TAN No of Division office(If transaction relate to FY 2021-22) and send it along with the details required for filing of Form 24Q/Form 26Q/Form27EQ if TDS relate to FY 2022-23 and onwards duly signed by respective Executive Engineers to Central Office before 5<sup>th</sup> of every succeeding month. If 5<sup>th</sup> of the month happens to be a holiday, the due date may be fixed as 4<sup>th</sup>, so that the circle could comply with TDS provisions.

In case if TDS is deducted for the Financial Year 2021-22 remittance will be made by Central office based on the above details furnished and the same will have to be reported in the TDS return of Quarter IV of FY 2021-22 by Division Office in the regular manner.

3) No provision is presently available in ERP to post entry for TDS payments on Terminal benefits (EL & UEL) through HR module for retired employees and employees superannuated under Voluntarily Retirement Scheme (VRS). Such facility for generation of terminal benefits and the related recoveries will have to be automated through HR module so that the TDS recovery is posted automatically in the TDS ledger. Till such time it has to be manually journalised through ERP in Tcode FB50 by circles and such details will have to be reported by the Executive Engineers in the details sent for filing of Form 24Q from FY 2022-23 onwards.

4) Provisions has not been enabled in HR package for payment of monthly Subsistence Allowance to suspended Employees, duty pay for leave period, double wages for attending office during holidays, Pro-rata wages for assessing meter reading, Claiming of supplementary bills for employees on promotion/transfer/bonus etc., That is the offcycle Bills are presently not made through HR module. Till such time, it has to be manually Journalised through ERP in Tcode FB50 and TDS has to be posted in ERP Account head 2080120(erstwhile Account head 44.401). Such details will have to be reported by the Executive Engineers in the details sent for filing of Form 24Q for FY 2022-23 and onwards.

5) The Circle Office may also ensure before remittance every month whether the TDS & TCS recovery posted in ERP in Account head 2080120/2090105/2090107 – and 2090305/2090307/2090306 for JV (erstwhile GL heads 44.401, 46.923,46.924, 46.925) is matching with the remittance to be made every month.

6) Central Office may ensure total fund indented by Circles for income tax TDS/TCS payment shall also include the TDS/TCS requirement of Division offices so that delayed remittance of TDS/TCS would be avoided.

7) Net Banking Account of the Circle shall be used for payment of the TDS on interest from Additional Current consumption deposit (ACCD), TDS on salary of Division offices of TANGEDCO, TCS collected from LT consumers on sale of power etc., from April 2022 onwards and reported in central office TAN with respect to the TDS deductions relating to Financial year 2022-23 onwards.

8) After remitting the TDS/TCS of all the Division offices the **Administrative Officer/Central office** shall file the quarterly salary returns (Form 24Q) including the Division Office salary and the DFC/Central Office shall file Form 26Q including interest on ACCD of Revenue branch of EDCs within the due date from FY 2022-23 and onwards. Similarly Form 27EQ filed by DFC/Central office should include TCS from LT & HT consumers, scrap sales etc.

9) The Executive Engineers shall follow up with EDCs for timely remittance and timely filing of TDS returns. The challan details for the payment of TDS may be obtained from central office and kept for tax audit purpose along with Form 24Q, Form 26Q and Form 27EQ.

The Superintending Engineers are requested to bestow their personal attention on the above subject and to issue suitable instructions to the officers and staff concerned for **ensuring 100% compliance of the above instructions to avoid interest on delayed payment, delayed filing of TDS and TCS returns** and also for meticulous compliance of Income Tax provisions. They are also requested to send compliance **report for discontinuance of the TAN Nos of the division office by email to fctaxation@tnebnet.org.**

In case of difficulties in implementation, Taxation wing/Head Quarters may be contacted for any clarification.

Sd/.....(07.04.2022)  
**CHIEF FINANCIAL CONTROLLER/GL.**

Copy to all the Chief Engineers/Distribution Regions – for information.

Copy to the Chief Financial Controller/Revenue – for information

Copy to the Chief Engineer/Information Technology – for information.

Copy to the CIAO/Regional DCIAO – for information.

Copy to all Drawing & Disbursing Officers/HQs.