

## TANGEDCO

From  
Er.J.Kalaiselvi, B.E.,  
Chief Engineer/Personnel,  
TANGEDCO,  
144, Anna Salai, Chennai - 2.

To  
All Chief Engineers,  
TANGEDCO & TANTRANSCO.

Lr.No.CE/Per/Sup-cum-steno/D.No.01/20 Dt.03.04.20.

Sir/Madam,


Sub: Issue of Authorisation letter to officials/staffs working in TANGEDCO/TANTRANSCO during the restriction period of COVID 19 for executing the official duties to maintain the Electrical infrastructure - Reg.

Ref: Circular Memo No.15584/A9/A92/2020-2 Dt.03.04.20.

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All officers concerned are hereby instructed to issue the Authorisation letter as per the format enclosed herewith for the officials and staff working in TANGEDCO and TANTRANSCO to perform the official duties during this lockout period without any restrictions.

Instructions may be issued to the officials/staff to carry this Authorization Letter along with Employee ID card for production at the Police check post.

  
03/04/2020

CHIEF ENGINEER/PERSONNEL

## **Authorisation Letter**

### **To Whomsoever it may concern**

This to inform that the below official/staff is working in the office of ..... His/Her service is essentially required and TNEB being an emergency service, he/she may be exempted from the restrictions imposed during COVID-19 in the State of Tamil Nadu. Hence, he/she may be permitted to be on road during the above restricted period.

Name of the official/staff : Thiru/Tmty.

Designation :

ISSUING AUTHORITY