

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LTD.
ADMINISTRATIVE BRANCH

From

To

Er. A.V.Ravi, M.E., M.I.E.,
Chief Engineer/Personnel,
144, Anna Salai,
Chennai - 600 002.

All Superintending Engineers,

Letter No.070556/51/G.57/G.571/2015-1, dated 30.09.2015.

Sir,

Sub: Recruitment – Class III Service – Filling up of vacancies of Technical Assistant (Electrical) by Internal Selection proposals of qualified employees – Called for.

It is proposed to call for application from the qualified employees of TANGEDCO/TANTRANSCO to fill up vacant post of Technical Assistant/Electrical by Internal Selection.

2) The eligibility conditions are as follows:-

- (i) The employees who are working in Regular work establishment and Provincial Cadres who are drawing the regular time scale of pay.
- (ii) The employees who have passed Diploma in Electrical and Electronics Engineering, Diploma in Electronics and Communication Engineering, Diploma in Instrumentation Engineering, Diploma in Computer Technology/Diploma in Information Technology as per (Per.) (FB) TANGEDCO Proceeding No.12, (Administrative Branch), dated 21.08.2014.
- (iii) The employees who have passed Diploma through Distance Education from any Universities or Institution **are not eligible** for Internal Selection.
- (iv) As per Regulation 95(b) of TNEB Service Regulations the employees who are approved probationer or probationer are eligible to apply.
- (v) The employees who are involved D.P./Undergoing punishment on the date of notification are not eligible.

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3) The selection will be made on merit according to the rule of reservation order as per G.O. Ms. No.65, P&AR (K) Department dated 27.05.2009 and as per Regulation 95(b) of TNEB Service Regulation.

4) I am to request you to communicate this reference to the sub-ordinate officers with suitable instructions to give wide publicity by displaying this communication on the Notice Board of their respective offices.

5) If any proposal in respect of employees who acquired Diploma through Distance Education from any Universities or Institution are sent to this office, it will be viewed seriously and action will be taken on the concerned Staff/Officer, in this regard.

6) Those willing employees who have passed the above said Diploma examination, should submit their application in the prescribed format (Copy enclosed) to their head office on or before **30.10.2015** and those who do not apply, will not be considered for selection.

7) I am to request you to obtain the applications from the employees with attested copies of certificates, if any by fixing a last date of receipt of application and on forwarding of application, necessary genuineness certificate has to be obtained from the concerned University or Institution for the Diploma qualification. The appointment order shall be issued to the selected employees only after receipt of the genuineness certificate. The BIO-DATE of the employees furnished in their applications and original degree and other certificates may be thoroughly verified and a consolidated proposal in Annexure-A may be sent along with their applications.

8) I am also to request you to forward the consolidated proposal furnishing all the required details in complete shape, in Annexure-A so as to reach this office positively before **16.11.2015** without fail.

9) **If no qualified person is available, a 'NIL' report may be sent promptly.**

10) This may be treated as specialy urgent and the report may be sent within the due date.

11) If no proposal is received within the stipulated time, the report in respect of your circle will be taken as NIL and for omission if any found at a later date, the Officer/Staff concerned will be held personally responsible for the lapses.

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12) I request you to acknowledge the receipt of this letter immediately.

Encl.: 1. Specimen form
2. Annexure – A

A.V. RAVI
CHIEF ENGINEER/PERSONNEL.

Copy to: -

All the Chief Engineer/Distribution. }
The Deputy Secretary/Administration. }
The Board Office Secretariat Branch, Chennai-2. } (*)
The Chief Financial Controller/Accounts Branch, Chennai-2. }
The Chief Internal Audit Officer/Audit Branch, Chennai – 2. }
The Senior Personnel Officer/Recruitment/Adm.Branch, Chennai-2. }
(*) for furnishing similar details.

:: FORWARDED BY ORDER ::

SD./- XXXXXX
SUPERINTENDENT.

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LTD.

APPLICATION FOR CONSIDERTION OF QUALIFIED EMPLOYEES WORKING IN
REGULAR WORK ESTABLISHMENT/NON-REGULAR WORK ESTABLISHMENT
APPOINTMENT AS TECHNICAL ASSISTANT/ELECTRICAL BY INTERNAL
SELECTION DURING 2015.

- | | S.R.No. | Circle/Office |
|--|---------|---------------|
| 01. Name and Sex : | | |
| 02. Designation, Circle and Time/Scale of Pay with Grade Pay. : | | |
| 03. Date of first appointment with breakup details of Helper Trainee etc. : | | |
| (a) Compassionate appointment : | | |
| (b) Direct Recruitment : | | |
| (c) Contract Labourer : | | |
| 04. Date of joining in the present post. : | | |
| 05. Date of Birth : | | |
| 06. Name of the Community (SC, SCA, ST, MBC/DC, BCO, BCM & OC) : | | |
| (If the individual claims as SC, SCA, ST, he should obtained as Certificate from Revenue Officer not lower in rank than a Thasildar and as MBC/DC and BCO/BCM obtain the certificate from Tahsildar or an Independent to Head Quarters Deputy Thasildar or from Panchayat Union Commissioner Specifically indicating the Community to which belongs to). | | |
| 07. Month & Year of Passing of Diploma (i.e) :
Diploma in Electrical Engineering,
Diploma in Electronics and
Communication Engineering, Diploma in
Instrumentation Engineering, Diploma in
Computer Technology/Diploma in
Information Technology. | | |
| 08. Differently abled person : Yes / No
(If yes, certificate should be enclosed) | | |

(ATTESTED COPIES OF CERTIFICATES FOR PROOF OF AGE, COMMUNITY, EDUCATIONAL/TECHNICAL QUALIFICATION SHOULD BE ENCLOSED)

DECLARATION

I declare that the particulars furnished above are true to the best of my knowledge and I shall not ask for any alteration or change thereof at a later date.

I agree to relinquish my rights for promotion in the present post held in Regular Work Establishment/Non-Regular Work Establishment in the event of my appointment as Technical Assistant/Electrical.

If, selected and given, appointment as Technical Assistant/Electrical, I agree for protection in pay by grant of Personal Pay to the extent of the difference in the basic pay admissible to me from time to time in the post of Technical Assistant/Electrical and the basic pay that would have been drawn by me in the previous post I continued in the previous post till the basic pay in the post of Technical Assistant/Electrical becomes equal to or more than basic pay in the previous post or my promotion to higher post whichever is earlier as per order in (Per.) B.P. Ms. (FB) No.95, (Secretariat Branch) dated 20.11.1985.

SIGNATURE OF APPLICANT.

DATE :
STATION & CIRCLE :

ANNEXURE – A
(FOR OFFICE USE ONLY)

STATEMENT SHOWING THE DETAILS OF QUALIFIED EMPLOYEES OF BOARD FOR SELECTION TO THE POST OF TECHNICAL ASSISTANT/ELECTRICAL BY INTERNAL SELECTION DURING THE YEAR 2015.

Sl. No.	Name of the Employees & Sex	Designation and Circle	Date of Birth	Time Scale with Grade Pay	Name of the Community	Month & Year of passing of Diploma in Electrical Engineering or equivalent.	Date of joining in Regular Post (Specify the training period also.)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
							Category	
							From	To

Name of the Institution	The date from which they are working in present post	Period of break Service if any	Whether possessing adequate knowledge in Tamil	Whether any Disciplinary pending or undergoing punishment. If yes, complete details about the nature of charges framed, kind of punishment imposed and the probable date of expiry of punishment period.	Whether permission granted to study part-time Diploma Course. If not the action taken for the same may be reported.	Remarks
(9)	(10)	(11)	(12)	(13)	(14)	(15)