

PANEL/ IMMEDIATE

TAMIL NADU GENERATION & DISTRIBUTION CORPORATION LTD.
ADMINISTRATIVE BRANCH

From

To

Er.N. KRISHNAMOORTHY, B.E.,
Chief Engineer/Personnel,
144, Anna Salai,
Chennai - 600 002.

The Superintending Engineer concerned.

Letter No.73298/836/G.1/G.12/2014-2, dated 12.12.2014.

Sir,

Sub: TANGEDCO - Estt-Class II Service - AEs/Civil,
JEs/Civil.I.Grade and one CHD - Suitable for
promotion as AEE/Civil - Suitability report , DP &
Service Particulars - Called for - Reg

A fresh panel is proposed to be prepared for filling up the existing and anticipated vacancies of AEE/Civil based on the Crucial date of **05.06.2014**. A list of AEs/ Civil., JEs./ Civil. I Gr. and one CHD are annexed for consideration for promotion to the post of AEE/ Civil.

2. I therefore, request you to furnish the particulars in the format annexed (each 7 copies) in respect of officials mentioned in the list, who are working under your circle, along with 10 years Service particulars (each 7 copies) of them. I also request you to fill up the proforma using "Yes" or "No" as the case may be and that the proforma should not be filled up by using "dash" (-) and also not kept blank.

3. I also request you to furnish 7 Copies of the Charge Memo./Final Orders of D.P. if any.

4. If any of the individual mentioned in the list are found working in your circle but marked to other circle, their particulars may also be sent without fail. Also, if any of the Officer listed in the Annexure is transferred from your Circle to other Circle, the S.E. may be addressed directly to the S.Es. concerned together with the copy of this office ref. (w.e.) with a request to furnish the report of the Officer concerned direct to this Office.

5. In this connection, I am to invite reference to regulation 98 1(a) of the T.N.E.B. Service Regulation and to state that one of the condition to consider promotion from A.E/ Civil and JE/Civil I Grade to A.E.E/ Civil. is that they should be approved probationer in the category of A.E/Civil . and JE/Civil II Grade.

6. I therefore request you to report specifically the date of completion of probation of A.E/Civil and JE/Civil I Grade without fail in the relevant column in the format enclosed.

7. As the preparation of panel of A.E.E/ Civil depends upon the receipt of the above report. I request you to bestow your personal attention in the matter and send the report on or before **31.12.2014** without fail.

8. I request you to send the Performance Assessment Report for the year upto March 2014 immediately in respect of the officials listed in the Annexure if not already sent.

9. I request you to acknowledge the receipt of this letter with enclosure by return of post without fail.

Yours faithfully,

Encl: One Annexure
& One Format

Sd/ xxx (dt 12.12.2014)
(N.KRISHNAMOORTHY)
Chief Engineer/Personnel

Copy to the Chief Engineers concerned.
Copy to the APO/Mechanical & Civil/ Adm. Branch/Chennai.2
Copy to G.4 and G.15 Sections (3 copies) each with a copy of Annexure.
Copy to stock file.

Call letter-AEE

ANNEXURE

(CE/Per's Letter No.73298/836/G1/G12/2014-2, dated 12.12.2014)

SL.NO	NAME	DOB	PRESENT CIRCLE
CHIEF HEAD DRAUGHTSMAN			
1	NANDAKUMAR.A.R	10.12.1958	CHENNAI EDC/WEST
ASSISTANT ENGINEER/CIVIL			
1	NATARAJAN.S	01.04.1960	GENERATION/KUNDAH
2	TAMILSELVAN.C	11.10.1963	NCTPS
3	KASIVISWANATHAN.S	26.12.1965	CHENNAI DEV.CIRCLE
4	ISABELLAH.P.M	03.04.1966	CHENNAI EDC/SOUTH
5	VIJAYARAGHAVAN	05.06.1976	CHENNAI DEV.CIRCLE-I
6	CHANDRABOSE.R	18.06.1978	GENERATION/KUNDAH
7	NAGENDRAN.N	03.12.1981	COIMBATORE EDC/METRO
8	INDIRANI.G	21.06.1972	GENERATION/KUNDAH
9	JAYAKUMAR.D	02.05.1971	MTPS
10	JEYALAKSHMI.R	04.06.1982	HYDRO ELECL/CHENNAI
11	VIJAYARAJKUMAR.S	05.08.1977	GENERATION/KADAMPARAI
12	SANGEETHA.R	14.05.1983	CHENNAI DEV.CIRCLE-I
13	SREEDHAR.C	25.05.1972	NCTPS-II
14	LAKSHMI.P	09.08.1981	CUDDALORE/EDC
15	ARUL.S	25.05.1976	GCC/SALEM
16	LATHA MAHESWARI.K	15.07.1966	THANJORE/EDC
17	RAJAGOPAL.A	05.05.1981	GCC/MADURAI
18	PRASANNA.S	04.10.1976	SE/Civil/Thermal/Chennai
19	BALACHANDRAN.S	05.10.1957	CHENNAI EDC/NORTH
20	ANBAZHAGAN.S	02.12.1972	GCC/CHENNAI
21	JAYABALAJI.U	04.01.1972	NCTPS-II
22	SYED ALI.M	23.05.1974	NCTPS -II
23	PUSHPARAJ.V	17.11.1976	GCC/CHENNAI
24	SINORITA ANNANSIYA.A	03.07.1970	VILLUPURAM EDC
JUNIOR ENGINEER/I GRADE			
1	RAMASUBBU.M	28.05.1970	TUTICORIN EDC
2	SUBBULAKSHMI.S	05.09.1970	TTPS
3	VELAMMAL.R	20.05.1971	GCC/COIMBATORE
4	VALLIAMMAL.S	13.06.1967	GCC/MADURAI
5	SANTHANARAJ.S	12.05.1967	TUTICORIN EDC
6	VENKATESAN.J	31.07.1969	TIRUVANNAMALAI EDC

FORMAT

SL.NO.

1. Name and Designation :
2. Age and Date of Birth :
3. Date of Retirement :
4. Technical Qualification
5. Passing of E.D.Account Test held during with Registration Number :
6. Whether possess adequate knowledge in Tamil :
7. Date of regular appointment in the post of AE/Civil./JE/ Civil.I Gr. :
8. Date of completion of probation along with cadre .
9. Total service in the present post as on 31.05.2013. (AE/Civil./JE/Civil .I Gr.) : Y M D
10. a) Name of the Station and the circle where working :
- b) The correct and complete postal address of the Official with Pin Code No. :
11. Whether any penalty has been imposed on the Officer for the last 5 years if so, to furnish :
- i. The nature of charge :

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- ii. identify the charge proved :
and not proved separately
 - iii. The nature of penalty imposed :
12. If the punishment ordered is :
stoppage of increment with or
without cumulative effect
indicate the following
- i. normal due date of increment :
 - ii. the punishment imposed of :
as per increment date
 - iii. the date of commencement of :
the punishment as per final
order date
 - iv. the probable date of completion :
of the punishment as per actual
completion of increment date
 - v. A copy of final orders :
issued to be enclosed
13. Whether any charge/Vigilance :
enquiry are pending against the
Officer and if so indicate the
nature of charge/ enquiry
present stage.
A copy of charge memo. to
be enclosed
14. Whether he is unauthorised absence :
for more than 6 months
15. Whether suitable for promotion :
16. Whether the details of 10 years : In separate sheet.
Service particulars of the
Officials.

I certify that the above particulars are correct.

SUPERINTENDING ENGINEER